

APPLICATION CHECKLIST

To begin the application process, you need:

- ☐ A detailed medical report (written in the last three (3) months and on the original letterhead) from the local/approved referring medical sub-specialist addressed to the CLFA. The medical report must include:
 1. diagnosis of a life-limiting illness,
 2. a statement that the treatment for the condition is unavailable at a local medical institution, and
 3. the signature of the referring subspecialist.
- ☐ A completed and signed Authorisation to Use and/or Disclose Information.
- ☐ A copy of the child's birth certificate.
- ☐ A copy of parents'/guardians' identification (one of the following: ID/DP/PP).
- ☐ Copies of court documents if the applicant is a "Legal Guardian".
- ☐ Copies of documents to support the family's monthly expenses, for example, loan statement, rent receipts, utility bills, etc.
- ☐ Copies of documents to support the family's monthly income include, for example, payslips, job letters, proof of government grants, etc.
- ☐ A statement showing proceeds from fund raising/donations received or pending receipt.
- ☐ Copies of bank/savings statements.
- ☐ A statement of insurance cover from the insurer (if applicable).
- ☐ A medical social worker's report (if applicable).
- ☐ A completed and signed grant application form.

PLEASE NOTE THAT ORIGINAL DOCUMENTS MUST BE PRESENTED IN PERSON WITH COPIES FOR VERIFICATION PURPOSES.